

# National Collegiate Emergency Medical Services Foundation

## 2009 Conference Site Host Request for Proposals

NCEMSF is seeking proposals for the hosting of the 2009 national conference to be held late February, 2009. Proposals will only be accepted online using our Web-based questionnaire system, which will be available through April 1, 2009. The following information will be requested:

### I. General Info

1. College/University name
2. EMS organization name
3. Mailing address
4. Contact person name (person filling out this questionnaire)
5. Contact person email, phone, & fax
6. Briefly describe your campus EMS organization (type service, number of active members, etc.)
7. How has your group been involved with NCEMSF in the last two years? Have you participated in Campus EMS Week? Have you maintained an active dialog with your NCEMSF regional coordinator?

### II. Facility and Accessibility Information

1. Comment on nearby airports/transportation.
2. Comment on accessibility to major highways and distance to major cities.
3. Provide hotel names and addresses where the conference could be based, keeping in mind that facilities should be able to accommodate over 700 attendees.
4. Briefly discuss dining and nightlife activities in the area surrounding the hotel facilities listed above.

### III. Conference Info

1. List and previous experience with conference planning and include any previous NCEMSF conferences attended.
2. Why do you want to host the NCEMSF conference?
3. List at least one creative or innovative idea that you would like to implement for the 2009 conference.
4. If not selected to host the conference, would your group still attend and/or contribute to the conference effort?

Once you have gathered all of the above information, please visit:  
<http://www.ncemsf.org/about/conf2009/>

